



Bump In and Bump Out

Please make sure that you are aware of the bump in procedures and timelines, if you need assistance on the day there will be plenty of staff wearing high vis vest and they will be able to assist you.

5.00 am	ROAD CLOSURE	<ul style="list-style-type: none"> Glenferrie Road is Closed to all through traffic between Burwood and Barkers Roads All Side Streets entering Glenferrie Road are now closed at Glenferrie Road Exit from Liddiard St or Burwood Rd
	ACCESS	<ul style="list-style-type: none"> Access on to Glenferrie Road is now only available via Barkers Road Businesses can still access their parking at the back of their premis by using side streets (enter via Power St or Auburn Rd) Exit from Liddiard St or Burwood Rd Speed Limit 20kph
		<ul style="list-style-type: none"> All deliveries and dropoffs between 5am and 9.30am must be made via Barkers Rd Exit from Liddiard St or Burwood Rd Speed Limit 20kph
RIDES & INFRASTRUCTURE	<ul style="list-style-type: none"> Ride Set Up from 5.00am Astro Turf Set Up from 5.00am Marquee Set Up from 5.30am Picket Fence delivered from 6.00am Tables, Chairs etc deliver from 6.00am 	
7.30 am	STALL SET UP	<ul style="list-style-type: none"> All stalls can begin set Entry must be from Barkers Road Exit must be from Liddiard St or Burwood Rd Drop all equipment at site and remove car prior to set up to keep Glenferrie Road Clear No Vehicle is to be left unattended at any time Speed Limit 20kph Be aware of trip hazards while setting up, both avoiding them and creating them. This is the busiest time of the morning, leave room for other vehicles to pass

9.30 am	ROAD CLOSED TO ALL VEHICLES	<ul style="list-style-type: none"> All Vehicles Must be removed from Glenferrie Road at 9.30am
11.00 am	FESTIVAL OPENS	<ul style="list-style-type: none"> The Glenferrie festival official opens We will have customers on the street eating, drinking & shopping from 9.30am

5.00pm	FESTIVAL CLOSED	<ul style="list-style-type: none"> The Glenferrie festival officially closed We will be now in bump-out until 7.00pm Please start packing up your stand Hire Equipment furniture will be collected, please ensure all your marketing material is removed from trestle tables and marquees
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7.00pm	STREET RE-OPENS	<ul style="list-style-type: none"> Glenferrie Road officially handed back to council
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Bump Out- Pack up Glenferrie Festival 2023

Bump out timeframes are short, so please make sure you start packing up at 5pm so we can meet our timelines. Bump Out for all zones is between 5pm to 7pm.

You will not be able to leave the festival site prior to 5pm

Once it is **5pm** you will be able to start to pack up. Once your pack up is complete you will be able to bring vehicles on the street via Barkers Road, Liddiard Street. All other streets will be closed until **7pm**

- This is a tight time frame so we ask you to assist us with the bump out. This is a community street festival - we can not afford to be paying fines for not having the street ready to hand over to the Council and PTV at 7pm
- Remember at all times that an emergency vehicle must be able to get down the street during Bump Out.
- No cars are to be left unattended at your site during Bump Out
- Speed Limit during **BUMP OUT** is **20 km/per hour** with vehicle's hazard lights on - there will be pedestrians on the street
- **Do not double park** vehicles in front of stalls during Bump Out.
- Remove all rubbish from the site. This event is funded by the Glenferrie Traders Association, if the Event Management determines that you have left your site in an unsatisfactory state at the end of the Festival. i.e rubbish left behind, including but not limited to zip/cable ties left behind, pamphlets or flyers left behind (sign people up to your mailing lists as opposed to using flyers), empty bottles etc, you will be charged **\$750 minimum fee** for cleaning of your site.

Exit points for bump out once your bump out is complete are Burwood Road, Barkers Road or Liddiard Street